



STATE OF IOWA

CHESTER J. CULVER, GOVERNOR
PATTY JUDGE, LT. GOVERNOR

DEPARTMENT OF HUMAN SERVICES
CHARLES J. KROGMEIER, DIRECTOR

INFORMATIONAL LETTER NO. 816

June 19, 2009

TO: Iowa Medicaid HCBS Waiver (Excluding Individual CDAC), Habilitation, and Remedial Services Providers
ISSUED BY: Iowa Department of Human Services, Iowa Medicaid Enterprise
RE: 2009 Provider Quality Management Self-Assessment Training

The Department of Human Services' Bureau of Long Term Care has implemented the provider quality management oversight process based on the CMS' Quality Framework model. The 2009 Provider Quality Management Self-Assessment will be required of Medicaid providers enrolled under the Home and Community Based Services (HCBS) Waiver, Habilitation and Remedial programs to provide the applicable services as identified at the end of this correspondence.

The HCBS staff will be offering provider training on changes that have been made to the Self-Assessment form. This training will offer instruction and clarification on the completion of the 2009 Provider Quality Management Self-Assessment. The target audience for this training is provider staff responsible for the completion of the Self-Assessment and/or the development of policies, procedures, quality assurance/quality improvement plans and activities. *Direct care staff should not attend unless they have responsibility for these specific activities.*

The provider trainings will be presented at different locations throughout the state. Providers are strongly encouraged to attend a scheduled training listed below. Unless otherwise noted, pre-registration is not required. Seating may be limited.

Location	Site Name	Address	Date/Time
Cherokee	Cherokee MHI Auditorium	1251 W. Cedar Loop Cherokee	Tuesday, July 7 10 am - 12 pm
Cedar Rapids	Four Oaks, The Bridge	2100 1 st Avenue NE Cedar Rapids	Wednesday, July 8 9:00 am - 11:00 am
Ottumwa	Indian Hills Community College Room 5	655 Indian Hills Dr Ottumwa	Friday, July 10 9:30 am - 11:30 am
Bettendorf	Scott Community College Student Life Center, Room 2300 Enter thru Door 5 or 6	500 Belmont Road Bettendorf	Tuesday, July 14 10:00 am - 12:00 pm
Fort Dodge	Public Library	424 Central Avenue Fort Dodge	Wednesday, July 15 9:30 am - 11:30 am
Red Oak	Montgomery Co. Hospital	2301 Eastern Ave Red Oak	Thursday, July 16 9:30 am - 11:30 am
Mason City Area	Clear Lake Public Library Lower level meeting room	200 N 4 th Street Clear Lake	Wednesday, July 22 1:30 pm – 3:30 pm

West Des Moines	West Des Moines Public Library Community Room	4000 Mills Civic Pkwy West Des Moines	Friday, July 24 9:30 am – 11:30 am
Elkader	Keystone AEA RMs D2 & D3	1400 2 nd St. NW Hwy 56 Elkader Pre-register for this location at mjacobs@dhs.state.ia.us	Wednesday, July 29 9:30 am – 11:30 am
Carroll	DMACC RM# 142	906 N. Grant Road Carroll	Thursday, July 30 10:00 am- 12:00 pm

The Power Point presentation and other materials for these trainings will be posted on the HCBS website no later than July 2, 2009. These materials will not be available at the training sites. Participants will need to download and print the training materials from www.ime.state.ia.us/HCBS/HCBSTraining.html. Any questions specific to the quality management process may be sent to HCBSWaiver@dhs.state.ia.us. Questions regarding the training should be directed to the regional HCBS Specialist assigned to the provider organization. Visit www.ime.state.ia.us/docs/HCBS_Specialists.pdf to locate a list of regional specialists.

APPLICABLE SERVICES

As part of the Department of Human Services' quality management oversight process, providers are required to submit a *Provider Quality Management Self-Assessment* if enrolled for **one or more** of the applicable services listed below. Please note the required submission of this form is based on the provider's enrollment in these services, regardless of whether or not the organization is currently providing these services.

Program/Waiver	Applicable Services (self-assessment required)	Non-Applicable Services (self assessment not required)
Brain Injury waiver	<ul style="list-style-type: none"> behavior programming CDAC provided by an agency respite supported community living supported employment prevocational interim medical monitoring & treatment adult day care family counseling and training 	<ul style="list-style-type: none"> case management individual CDAC home and vehicle modification personal emergency response system specialized medical equipment transportation
Mental Retardation waiver	<ul style="list-style-type: none"> CDAC provided by an agency respite supported community living supported employment prevocational interim medical monitoring & treatment adult day care day habilitation residential-based supported community living 	<ul style="list-style-type: none"> individual CDAC home health aide home and vehicle modification nursing personal emergency response system transportation
Ill and Handicapped waiver	<ul style="list-style-type: none"> respite CDAC provided by an agency interim medical monitoring & treatment adult day care 	<ul style="list-style-type: none"> individual CDAC counseling meals Home Health Aide homemaker home and vehicle modification nursing nutrition counseling personal emergency response system
Physical Disability waiver	<ul style="list-style-type: none"> CDAC provided by an agency 	<ul style="list-style-type: none"> individual CDAC home and vehicle modification personal emergency response system specialized medical equipment transportation
AIDS/HIV waiver	<ul style="list-style-type: none"> CDAC provided by an agency respite adult day care 	<ul style="list-style-type: none"> individual CDAC counseling meals home health aide homemaker nursing
Elderly waiver	<ul style="list-style-type: none"> CDAC provided by an agency (includes Assisted Living providers) respite adult day care case management (if not Chapter 24 accredited) 	<ul style="list-style-type: none"> assistive devices individual CDAC meals home and vehicle modification mental health outreach personal emergency response system companion transportation home health aide homemaker nursing nutritional counseling chore
Children's Mental Health waiver	<ul style="list-style-type: none"> family and community support services in-home family therapy respite 	<ul style="list-style-type: none"> environmental modification and adaptive devices
Habilitation services	<ul style="list-style-type: none"> day habilitation home-based habilitation prevocational habilitation supported employment habilitation 	<ul style="list-style-type: none"> case management
Remedial services	<ul style="list-style-type: none"> community psychiatric supportive treatment crisis intervention health or behavior intervention rehabilitation program skills training and development 	